**SEASCALE HEALTH CENTRE**

**PATIENT PARTICIPATION GROUP**

**Terms of Reference**

**The PPG will:**

1. Help to improve communication between the Practice and its patients
2. Gain knowledge and understanding of the work that the Practice does and any proposed future changes
3. Act as a planning tool for the Surgery, providing a patient perspective in service development and provision
4. Be a link between patients and the Practice, providing feedback on patients’ needs, concerns and interests. A PPG meeting however is not a forum to raise individual complaints or to seek medical advice
5. Explore with Practice staff general issues from patient complaints and patient surveys, contribute to actions plans and help to monitor improvements
6. Feed back to the Practice information about the community which may affect healthcare
7. Encourage and support health awareness and patient education activities
8. Assist the Practice in gaining support within the local community
9. Learn about the wider health and care system in which the Practice operates. Where possible work with other PPGs and health and care groups to influence the provision of secondary health and social care which impacts on our community
10. Meet at least four times a year virtually or face-to-face. Small working groups on specific issues may meet separately and report to the main group for decisions

**Agreed at the Seascale and Bootle Patient Participation Group Annual General Meeting, 10 June 2021**